

**REGULAR MEETING
WILLACY COUNTY COMMISSIONERS' COURT
THURSDAY, DECEMBER 14, 2023 AT 10:00 A.M.
COUNTY JUDGE'S OFFICE (COMMISSIONERS' COURTROOM)
576 WEST MAIN STREET, RAYMONDVILLE, TEXAS 78580**

Notice is Hereby Given

WILLACY COUNTY COMMISSIONERS COURT will hold a REGULAR MEETING at the County Judge's Office (Commissioners' Courtroom), 576 West Main Street, Raymondville, TX. 78580, Thursday, December 14, 2023, at 10:00 A.M. For the purpose of discussion of the following items.

NOTE: If during the course of the meeting, any discussion of any item on the agenda should be held in *executive or closed session*, the WILLACY COUNTY COMMISSIONERS COURT will convene in such executive or closed sessions in accordance with Section 551.001, et seq., Texas Government Code.

Should any final action, final decision, or final vote be required in the opinion of the Willacy County Commissioners' Court with regard to any matter consider in such closed or executive meeting or session, then the final decision, or final vote shall be either:

- In the open meeting covered by the Notice upon the reconvening of the public meeting;
or
- At a subsequent meeting of the Willacy County Commissioners' Court upon notice thereof, as
the County shall determine.

1. Call to Order.
2. Roll Call / Establishment of Quorum.
3. Invocation / Pledge.
4. Public Comment (s).
5. Approval of Claims. ACTION REQUIRED
6. Approval of Previous Minutes as follows: November 30, 2023 Regular Meeting; December 4, 2023 Joint Meeting; ACTION REQUIRED.
7. TxDOT to provide monthly updates.
8. Spread in the Minutes – Willacy County Constable Precinct 1 Carlos Ybarra has successfully completed the 40-hour course in Continuing Education for Constables on November 27 – December 1, 2024.
9. Discussion and Approval of Resolution for nomination of Board Member for Willacy County Appraisal District. ACTION REQUIRED.
10. Discussion and Action to approve the Willacy County 2024 Holiday Schedule. ACTION REQUIRED.
11. Discussion and Action to approve Workforce Solutions Work Experience/Subsidized Employment Agreement between Willacy County and Workforce Solutions. ACTION REQUIRED.

12. Discuss, consider, and adopt a resolution to designate authorized signatories for the Community Development Block Grant – Disaster Recovery (CDBG-DR) program for GLO state contract number(s) 24-067-016-E203 and 24-067-017-E204. ACTION REQUIRED.
13. Discuss, consider, and adopt a resolution for 24-067-016-E203 and 24-067-017-E204 regarding Civil Rights, which includes the following policies:
 - Citizen Participation Plan and Grievance Procedures
 - Section 3 Policy
 - Excessive Force Policy;
 - Limited English Proficiency (LEP) Standards Plan;
 - Section 504 Policy and Grievance Procedures;
 - Code of Conduct Policy; and
 - Fair Housing Policy. ACTION REQUIRED.
14. Proclaim April as Fair Housing Month: This proclamation will help to fulfill Fair Housing activity obligations as required by the grant. ACTION REQUIRED
15. Discussion and Action to apply for a new service meter account with AEP for the County Storage building located at 13427 Broadway Street Sebastian Texas 78594. ACTION REQUIRED.
16. Discussion and Action to authorize transfer of John Deere Backhoe Loader from Precinct 2 to Precinct 4, Serial Number T0310CA761666 and Willacy County Inventory Number W1001. ACTION REQUIRED
17. Discussion and Approval of Proclamation to recognize January as National Human Trafficking Awareness Month. ACTION REQUIRED
18. Discussion and Action to approve UniFirst Customer Service Agreement for Willacy County Maintenance Uniform, to be paid from Fund 40. ACTION REQUIRED.
19. Discuss, Consider, and select Boswell Elliff Ford as a vendor to complete project implementation for the American Rescue Plan Act (ARPA) Project(s). Funding administered by the U.S. Department of the Treasury, other federal or state agencies, (No attachments under 50k ARPA Micro Project #2380). ACTION REQUIRED.
20. Approval and Action to purchase (1) one Dump Truck Trailer for Precinct 4 not to exceed \$19,163.90 to be funded by the American Rescue Plan Act (ARPA) fund 114. ACTION REQUIRED.
21. Discuss, Consider, and select administration/project delivery services/construction management service provider(s) to complete project implementation for the Homeowner Reconstruction Assistance Program through the HOME Investment Partnerships Program Fund from the Texas Department of Housing and Community Affairs (TDHCA). ACTION REQUIRED.
22. Consideration and possible action to accept the Willacy County Insurance Committee recommendation to incorporate enhanced primary care benefits through participating providers of the South Texas Physician Alliance for the Willacy County Employee Health & Welfare plan to be effective January 1, 2024. ACTION REQUIRED
23. Consider/Authorize procurement (small purchase) of a grant management services professional to review, advise, and assist Willacy County with GLO Dolly Contract closeout items.
24. Approval of Monthly Reports. ACTION REQUIRED
25. Approval of Travel Request. ACTION REQUIRED.

26. Approval of Treasurers Report. ACTION REQUIRED

27. Approval of Budget Amendments. ACTION REQUIRED

28. Approval of Tax Collector Report. ACTION REQUIRED

29. Review of Special Claims.

30. Review monthly reports on jail count.

31. Review of monthly employee overtime report.

32. EXECUTIVE SESSION:


- (a) Confer with Commissioners Court legal counsel regarding pending or contemplated litigation and/or negotiations involving the county, its employees, or its interests, pursuant to VTCA Government Code, Section 551.071.
- (b) Confer with commissioners' court legal counsel concerning Ryan Busse, et.al. v. South Texas ISD, et.al., and Willacy County; cause no. 2023-cv-0282-a, for discussion on status of case, pursuant to V.T.C.A. government code, section 551.071(1)(a).
- (c) Consultation with attorney regarding pending litigation involving Game Rooms and Willacy County Ordinance 1915 and settlement of same.

33. ACTION RELATIVE TO EXECUTIVE SESSION:

- (a) possible Action.
- (b) Possible Action.
- (c) Possible Action.

34. Adjourn.

Susana R. Garza, County Clerk &
Ex-Officio Clerk of the
Commissioners' Court of
Willacy County, Texas



Willacy County Judge
Aurelio Guerra

By: Alma Mireles, Deputy



FILED
COUNTY COURT

DEC 11 2023 @ 9:58am

SUSANA R. GARZA, CLERK
WILLACY COUNTY, TEXAS
BY: DEPUTY

Alma Mireles